

DE LA SALLE YEAR 6 SETTING OUT BOOKLET



www.dls-jersey.co.uk



GARY COUTANCHE, HEADTEACHER

The purpose of this booklet is to help you to answer some of the questions that will inevitably arise as you approach the transition from primary to secondary school. Year 6 at De La Salle Primary truly takes advantage of the best of both Primary and Secondary worlds, and we will help you to adapt to many new teachers and areas of the school and to find your way round in a large school. To help you overcome any early difficulties you will have a member of staff supporting all lessons that take place at the Secondary, and a specialist teacher who will support your lessons in the Primary.

Ours is a happy, thriving school where the boys learn both the academic skills and the personal qualities which will serve them well throughout their life. As a key part of De La Salle College we are proud of our traditions of providing a non-selective all-round education, a clear Christian foundation based on Lasallian values, a curriculum tailored to the needs and talents of boys, and an environment in which we celebrate our boys' successes in whatever field they excel.

We recognise the desire of every parent to want the very best for their child. We will ensure that your son has the opportunities, encouragement and teaching he needs to develop his individual talents and gifts to the full. We are, of course, just one element in a much larger partnership surrounding and supporting your son: you, the home, the school and College, the parish, the whole island community, and our Lasallian brothers and sisters around the world are all there just for him!

Our Mission Statement: ***Be happy in the Lord, achieve excellence, one Lasalle undivided.***

It is an exciting journey and one we can all enjoy together!

Gary Coutanche

Contact Details:

College Office: 01534 754100

Email: college.admin@dls-jersey.co.uk



WELCOME



ABSENCE & ILLNESS

If your son is absent due to illness, please email Mrs Debbie McGuigan on absence@dls-jersey.co.uk, notifying us of the reason for your son's absence. Please ensure that you send an email on each day of absence.

If your son has a scheduled medical appointment, please notify us at your earliest convenience by emailing Mrs Debbie McGuigan on absence@dls-jersey.co.uk, providing the date and time of your son's appointment and the times that you plan to collect and return him to the College.

Any request for a planned absence for any other reason should be emailed to absence@dls-jersey.co.uk for the attention of the Primary Headteacher who will be able to consider your request based on the information provided to decide whether the absence can be authorised.

Although attendance is important and absence can hamper progress, sick children are better off at home where they have a greater chance of rapid recovery. It also lessens the possibility of transmitting illness to others.

Boys should not return to school less than 48 hours after any incident of sickness or diarrhoea.

If your son is displaying any symptoms of Covid-19 he should remain at home in accordance with the current guidelines provided on [gov.uk](https://www.gov.uk) until safe to return to school.



THE SCHOOL DAY

The College site opens at 07:45 and all boys from across the Primary School, including Year 6, are supervised on the playground from that time. Classroom learning begins at 08:30.

In Year 6, the boys finish their school day at 15:30, after which there is the opportunity to participate in our range of after-school activities and sports clubs.

Each day will be a mix of Primary-focused learning, concentrating on English and Maths, and lessons in the specialist rooms of the Secondary school with subject specialist teachers. The boys will be provided a timetable and supported as they begin Year 6, so they know where they should be at what time. This is a great transition skill to develop!

On PE and Games days, which will be on their timetable, boys should come to school in their tracksuit kit.

Break and lunch times are taken with the Primary school, so the boys have the opportunity to meet up with friends in other classes.

At playtime, the boys have the chance to eat a healthy snack on the playground. Each class has play equipment which is brought out to keep the boys entertained.

At lunchtime, the boys have a choice of hot lunch from the canteen or to eat their packed lunch from home. Boys will need to bring a reusable water bottle which can be refilled at school. Once they have eaten, we have a designated wellbeing area with quieter activities, as well as cricket, football and basket ball equipment for those who enjoy being active.



ARRIVING AT AND LEAVING SCHOOL



Arriving

If you are driving please enter the site from the lower entrance on Wellington Hill and drop your son off on the slope outside the Brother Edward building.

Staff are on duty every morning from 7:45 to greet boys and ensure their safe arrival at the school.

Before 8:30, boys come to the main playground where play will be supervised. In inclement weather, the boys head to the School Games Hall where they are supervised on the indoor Astro pitch.

Pupils arriving after 8:30 for any reason must go to the College Reception (Brother Edward building) to sign in.



End of Day Parking

To aid parents collecting boys at the end of the day, the main College playgrounds are available for parking for the boys who finish lessons at 15:00. On the days when lessons finish at 15:30, alternative arrangements can be made, including waiting on the slope next to the lower entrance. For collection from the playground, please enter the College via the lower entrance and drive all of the way to the top of the hill next to the Beeches building. **Playground parking is open from 14:40 and closed at 14:55.** Leaving the site is then managed by the College site team.



Leaving

For the 15:00 lesson end, boys head from their Primary classroom to the playground parking area, or to the School Gym to wait for buses, or directly home if walking or cycling. If you are walking to collect your son please wait in the appropriate parent area (for boys in the Brother Anthony building, this is the area by the St John Baptiste statue, for boys in the Brother Edward building, this is the area near the zebra crossing.) Please keep away from the pavements so that the classes can move safely and smoothly.

For the 15:30 lesson end, boys leave their Secondary classrooms and go to the School Gym to wait for buses, directly home if walking or cycling, or to meet parents at a designated waiting area, such as the slope by the lower entrance to the College.

If you wish for your child to either take the bus or walk from school, please contact the Head of Primary by emailing college.admin@dls-jersey.co.uk.



School Bus Service

Should you wish your son to use the bus service you should be aware that:

- There is only driver-supervision on the buses.
- In the mornings, pupils are dropped on Wellington Road next to the entrance to Beaulieu.
- In the afternoons, the buses park on Wellington Road next to the entrance to Beaulieu.
- Whilst the College endeavours to ensure the security of pupils between the school and the buses, the onus is on each pupil to board the correct service.

A bus service is provided to and from the various parishes and all bus routes for De La Salle can be located on the gov.je website. There are 11 buses that leave directly from Wellington Road at the end of the school day. If your son is using the school bus, he will be supervised by a member of College staff until he boards his bus.

As always, we expect the highest standards of behaviour on the buses and in any public forum. If there are reports of poor behavioural choices, students may not be allowed to use the school buses. Please view the arrangements for yourself before deciding whether or not you wish your son to use the service. Please contact the Headteacher to discuss whether this is appropriate for your son.



Traffic

We recognise that there is a huge volume of traffic in the vicinity of the College at the start and end of each school day. A smooth flow of traffic is dependent on the co-operation of everyone. The safety of the children is paramount. College staff are on site to actively manage the traffic flow. Priority will always be given to pedestrian movement.

Please observe the following points:

- For parents of our younger boys, if you wish to walk your son into school, please park on the visitor spaces outside Beeches House or in the lower staff car park visitor space. Numbered spaces are allocated to members of staff.
- Drivers should respect the Zebra crossing, and always give way to pedestrians.
- The hatched zones must be kept free at all times for through traffic. No stopping.
- Please remember that vehicles may not be left unattended at any time or for any purpose unless they are left in the designated visitor spaces. Parking on the slip road is prohibited.
- Please comply with normal traffic regulations on the road outside the College, i.e. do not park on bends, in Keep Clear zones, or on yellow lines.
- Please respect and ensure free access to neighbouring properties.
- In the school grounds drivers must be vigilant at all times.



Bicycles

Boys cycling to school must have passed the Cycling Proficiency Test. The cycles must meet all requirements of the law. All boys cycling to and from school must wear a safety helmet.

There are designated bicycle storage areas. You are expected to lock your bicycle.

The school cannot take responsibility for any bicycle that is brought onto the school premises.



GENERAL INFORMATION



Assemblies

Assemblies are a time to gather together to worship, share learning, and celebrate achievement. Each week, the boys participate in our Whole School Worship and Achievement Assembly on a Monday. This is an important time for building our community, developing the boys' faith, recognising improvement and excellence, and enjoying being together.



Allergies

Due to the potentially serious consequences for those with allergies and in particular those with an allergy to nuts, our school is a 'Nut Free Zone'. Please do not send nuts, or products containing nuts, in lunch boxes or for snacks. In addition, because of the increased number of cases of nut and other allergic reactions, please do not send in birthday cakes or other edible treats that may contain nuts or nut products. This will help us greatly in reducing what is a very serious risk to some pupils and staff.



Medication

Staff cannot administer medication in school, unless in exceptional and previously agreed circumstances. If a pupil is fit to be in school but, in the view of the doctor, requires medication, please endeavour to time the doses out of school hours. Approved inhalers and EpiPens are, of course, permitted in school but are subject to the rules of the College applying to medicines. If in doubt, please contact the school.



PTA

We are fortunate to have a very active PTA. They are extremely successful in raising funds to support the boys, and organising fun social events for our school community. The PTA also run a Nearly New uniform shop and send out newsletters to all parents. For further information about the PTA please contact pta@dls-jersey.co.uk



Rules & Rewards

Our school rules are few and simple, based around positive behaviour management encouraging the boys to ensure appropriate behaviours for learning and getting on with others. Each class will develop their own class contract based around these core expectations. We have a range of strategies and structures for acknowledging and rewarding boys for maintaining high standards of personal conduct. If an individual is not following expectations, we have effective approaches to support the boy to understand how to ensure positive behavioural choices.



Contact Details

Please remember to inform the College immediately by email college.admin@dls-jersey.co.uk of any change of address, telephone number or e-mail address. We must also have an emergency contact telephone number if both parents work during the day.



Movements Around the School

The following rules ensure the safety of all students on the College site.

- Please walk sensibly when moving between lessons.
- Always be aware of the nearest fire exit.
- Queue sensibly in alphabetical order when waiting to enter a classroom.
- Duty staff are available in the different areas of the school should a student have a concern.
- Please ensure all litter is disposed of in the bins that are available around the College site.



Lost Property

If you find any lost property, please hand it in to the School Office. If you lose any property, please go to the School Office to see if it has been handed in and if you cannot find it please advise your Year 6 Tutor. Please remember that it will help to recover lost property if all items are clearly marked with your name.



Money & Valuables

Please do not bring personal stereos or any other valuables into school. There should be no need to bring much money with you unless you are paying for a trip, etc. Give any money to your tutor or to the teacher responsible for the trip or the school secretaries as soon as possible.



Telephones, Electronic Devices and E-Safety

Mobile telephones are allowed on the school site but they should remain switched off at all times. If this is not the case and your phone is seen or heard, it will be confiscated for the day. If this happens on a regular basis, then it will be confiscated and your parents will have to come into school to collect the phone. For any emergency phone calls that you need to make during the day, there is a phone you are permitted to use in the School Office. Mobile phones and all other electronic devices, such as i-pads, should be switched off when on the school site unless under the direct supervision of a member of staff. Further information on E-Safety, Mobile Phones and Electronic Devices can be found in the appendices to this booklet.



School Office & Communication

The School Office is open from 8:00 to 16:30 from Monday to Friday. Messages can be left on the answerphone at all other times. Please contact 01534 754100 or email college.admin@dls-jersey.co.uk for all communications to the school.



Weekly Parent Briefing

The 'Parent Briefing' is sent to all parents of both Primary and Secondary on Friday of each week. It includes information relating to the whole of De La Salle, and information for specific Year Groups and Key Stages, organised chronologically. Some of the information in the briefing will include Attachments. While the Parent Briefing is usually a large document, it will be easy to navigate to the information that relates directly to you.



ACADEMIC LIFE



The Curriculum

One of the biggest changes you will find in Year 6 is that you will be taught by many different teachers and in lots of different locations. In Primary you will focus on English and Maths with your Primary specialist teacher. At the Secondary, you will study RE, English, Maths, French, Science, History, Geography, Music, Art, Design and Technology and Computer Science. In addition, you will have two periods of Games per week and one period of PE.



Homework

Homework is set regularly to help you to consolidate your learning and improve exam performance. At the beginning of the year your Year 6 teacher will give you a Homework Timetable and a Homework Diary. This will be checked regularly and it will help you plan and manage your time. Parents can also communicate with teachers through the notes section each week. We ask that parents check and sign the Homework Diary regularly.

Parents and boys are welcome to speak to their class teacher at any stage if you need support or advice about homework or managing your time.



Exercise Books

You will be given an exercise book for each subject. Please keep these clean and neat. When full, the exercise book will be exchanged for a new one.



School Equipment

You are responsible for bringing correct school equipment and the following is expected:

Pencils, pens (black and blue), coloured pencils, calculator, 30cm ruler, rubber, glue stick and pencil sharpener, protractor, scissors and pair of compasses



Sport

Sport is a very important and popular part of life at De La Salle College. You will have one lesson of Games every week in Year 6, and one PE lesson. In addition to your Games and PE lessons you may also be asked to attend some of the many sporting events held after school and during weekends.

If you are selected for one of the school teams, please remember that you must always wear the correct school uniform. If you cannot take part in Games or PE lessons (for whatever reason) you must bring a signed letter from your parents stating the reasons. This should be given to your Games teachers.

You will attend school on PE and Games days in your Sports Kit. On all other days (except designated charity non-uniform days), you will attend in your school uniform.



End of Key Stage 2 Assessments (SATs)

Towards the end of Year 6 all students in Jersey, England and Wales take the End of Year 6 tests. These tests are usually taken during May, and we will provide advanced notice of the exact date. Throughout Year 6, the boys' learning will support their preparation towards these assessments to enable them to perform to their potential. We provide the boys with additional support and lots of opportunities in order that they feel confident with sitting the tests. Areas covered are Spelling, Reading, Grammar, Arithmetic, and Mathematical Reasoning. Results are marked externally and are reported to parents before term ends in July. We provide information sessions for parents to share specific arrangements for the tests.



Parents Evening and Reporting

Parents are provided with termly formal updates on their son's academic progress and his personal development. In the Autumn term, parents have the opportunity to attend a 15-minute meeting with their son's Primary specialist class teacher, as part of which a written summary report is provided. In the Spring term, parents are invited to attend Secondary specialist subject meetings. At the end of the Summer term, parents receive a full written report covering all aspects of development and progress.



WELLBEING SUPPORT

Mrs Catherine Halliwell, School Counsellor and Gizmo, our Therapy Dog



De La Salle prides itself on having outstanding pastoral care and a reputation for nurture and support. In addition to our House systems, which provide a framework to ensure a sense of community, holistic and soft-skill development, involvement in charitable activities, healthy and vibrant competition across a spectrum of academic, sporting and creative art opportunities, we ensure well-being through a variety of ways. These include the Chaplaincy, our ELSA-trained staff in the College and our school counsellor.

Mrs Catherine Halliwell works as a dedicated counsellor at the school to provide professional and confidential support. Mrs Halliwell is registered with the British Association of Counsellors and Psychotherapists and works to an ethical code of practice. Gizmo is a Cavalier King Charles Spaniel and a working therapy dog, supporting students with their emotional wellbeing.

How does it work?

Seeing the school counsellor may be the student's idea, or the result of referral by the parents or a teacher at the school. Counselling is always the choice of the individual, and Mrs Halliwell will work with the student to empower them to make the choices that are right for them, and she will be accepting and respectful of whatever choices are made. Meeting the school counsellor can be for one session or for a number of sessions. For students under 16, parents / guardians will be contacted with a consent slip, although the details of why a student is seeing the counsellor will not be shared.

The counselling service helps pupils to deal more effectively with day-to-day challenges and provides support to cope with specific emotional difficulties. The counsellor can address a wide range of issues and offers a bespoke service to provide a holistic, flexible, non-judgmental, empathic and personalised service without judgement. For further information please contact our school counsellor at counsellor@dls-jersey.co.uk or via College reception on 754100.

Message from Chaplain Nick Le Cornu

As Chaplain and as an ordained member of the Roman Catholic Clergy in Jersey I am here at the college both in Primary and Secondary schools first of all to serve in whatever way I can. To propose rather than impose a spirituality which will help our students as well as staff in a world that is getting louder and louder, busier and busier. I believe that it is so important for the boys to find peace and quiet in their lives. Jesus calls us to pray, the chapel is always available for the boys to use especially during times when they need to be away from the stresses of the day. Or if they just need a chat with a member of the Chaplaincy team.



SCHOOL UNIFORM

We are proud of the wonderful students in our care and the reputation that they enjoy in the wider community. Personal presentation and our school uniform are important elements of this reputation.

There are occasional special circumstances where a pupil will be excused from wearing a particular item of uniform and we would ask that parents write to the school to outline any special circumstances to ensure appropriate permissions are given.

Students are also asked to maintain a suitable neat and tidy hairstyle, which is off the collar and deemed sensible at the Headmaster's discretion.

Items such as coats, trousers and shirts should be of appropriate school-wear material and style. Jewellery is not permitted. We recommend velcro fastenings; if your son's shoes have laces he must be able to tie them independently. Please can you ensure that all items of main uniform and PE kit are clearly labelled.

De La Salle woolly hats may be worn where appropriate. De La Salle sun hats are highly recommended.

Main Uniform:

School Blazer
White Shirt
Grey V-neck De La Salle pullover
Dark Grey Shorts or Trousers
School Tie
Dark coloured socks
Black, polished, leather shoes (not boots or black leather trainers)

Games Kit:

De La Salle Tracksuit

PE Kit:

De La Salle T Shirt
De La Salle Shorts
White Socks
Predominantly White Sports Trainers
De La Salle Rugby Shirt
De La Salle Shorts
Blue Football Socks
Shin Pads
Mouth Guard
Football Boots (with moulded studs)



Suppliers:

Lyndale Sports (Rue du Grand Jardin, Trinity) 01534 862411 myra@lyndalesports.je

Redvers (Bath Street St Helier) 01534 731707 redversjersey@outlook.com

De La Salle Second Hand Uniform Shop – ptauniform@dls-jersey.co.uk

Other new items are available from the Primary Office, including; woolly hats, sun hats, rucksacks, book bags

FREQUENTLY ASKED *Questions*

Where can I find details about school bus routes?

School bus routes are published by libertybus.je, and these can be accessed through the gov.je website. There are 17 separate buses provided in the mornings covering all areas of the Island, and arriving at Wellington Road or Mont Millais, a short walk from De La Salle. There are 11 buses that leave directly from Wellington Road at the end of the school day that De La Salle students generally use.

How do I catch the bus at the end of the day?

Please see the information about 'The School Bus Service' in the section entitled, "The School Day"

What do I need to bring on my first day?

On your first day you will attend in normal school uniform and you only need to bring a packed lunch, snack for breaktime, drink and pencil case with the usual stationery, including a calculator. All other resources will be provided.

Can I cycle into school?

Absolutely! We have bicycle racks where you can safely park your bike for the day. Bicycle helmets and high vis clothing can be stored in your classroom.

How can I join a school sports team?

We have a number of competitive sports activities running across the year: our football squad plays throughout the winter and spring terms; in the summer term we have a number of inter-school cricket fixtures; we also take part in ad-hoc competitions and tournaments such as tag rugby, Gaelic football, beach football, and badminton. Boys are informed of these and selected by our College PE staff. We also run a range of non-competitive after-school clubs which Year 6 boys can participate in.

Can I start learning or continue learning a musical instrument at De La Salle?

We have a wide range of peripatetic staff teaching a range of instruments throughout each week. Your lessons will always be staggered so that you don't miss the same academic lesson each week. Just speak to Mr Quenault, Head of Music, and he will set the wheels in motion. If you are taught by a music specialist who is currently not coming into De La Salle, we can usually make arrangements to ensure this can happen.

I am learning with the Jersey Music Service; how can I continue these lessons?

Staff from the Jersey Music Service are unable to come into De La Salle as we are a private school and not part of the States provision. Nonetheless, many of our boys do learn with the Music Service, and they attend lessons at the JMS Headquarters after school hours.

Can I wear non-white trainers for sport?

Yes! Our school uniform policy for trainers only requests that the soles are non-marking.

What if I need to ask something that's not answered in this booklet?

Your parents can contact any time by emailing college.admin@dls-jersey.co.uk



APPENDICES

E-Safety, Mobile Phones and Electronic Devices

As part of our drive to personalise learning and to support learning opportunities within the school, your child, will at appropriate times, be given access to the Internet as an information source, a communications tool and a publishing medium.

The Internet has become a major source of educationally useful material and the primary distribution medium for a wide range of organisations. The potential to support the classroom teacher and the learner is significant and will continue to grow.

Although there are concerns about children having access to inappropriate material via the Internet, the school takes a range of measures to minimise these risks. A filtering system is in operation, which restricts access to inappropriate materials, and this is supplemented by an Internet safety programme for all pupils which teaches the safe and appropriate behaviours to adopt when using the Internet, email and other technologies.

Where it is evident that the guidelines of the e-safety policy are not being followed, the child concerned will be spoken to and depending upon the seriousness of the breach, appropriate action taken and parents informed. In extreme cases, the child's access to the learning platform and use of ICT within the school could be suspended.

The use of mobile phones and music listening devices within the school is prohibited for our students. This is an important element of our safeguarding procedures. Such electronic devices should be turned off on entry to the college and safely stored within the student's bag or locker until the end of the college day. The college cannot take responsibility for the loss or any damage that occurs to personal electronic devices.

The school's e-safety policy on the use of computers, including the use of the Internet and electronic devices is available for parents to inspect on the college website. Should you wish to discuss any aspect of Internet use, please contact the E-safety Coordinator/SIRO.

Our Acceptable Use Policy for computer technology and electronic devices is available through the school website. All users within the college are expected to abide by this policy.



DE LA SALLE COLLEGE
ACADEMIC SCHOOL YEAR 2024-2025
TERM DATES

ADVENT TERM 2024: TUESDAY 3rd SEPTEMBER 2024 – THURSDAY 19th DECEMBER 2024

START OF TERM

IN SCHOOL FROM:	Wednesday 4th September:	Primary School Years 0 – 6 Secondary School – Years 7 and 12
	Thursday 5th September:	Whole College Returns
	Thursday 12th September:	International Air display (pupils not in school)
HALF TERM HOLIDAY:	Friday 25th October	- Sunday 3rd November
IN SCHOOL FROM:	Monday 4th November	- Thursday 19th December (noon)

LENT TERM 2025: MONDAY 6th JANUARY 2025 – FRIDAY 4th APRIL 2025

START OF TERM

IN SCHOOL FROM:	Monday 6th January	- Friday 14th February
HALF TERM HOLIDAY:	Saturday 15th February	- Sunday 23rd February
	Island Walk	- Thursday 3rd April 2025
IN SCHOOL FROM:	Monday 24th February	- Friday 4th April (noon)

ASCENSION TERM 2025: WEDNESDAY 23rd APRIL 2025 – FRIDAY 11th JULY 2025

START OF TERM

IN SCHOOL FROM:	Wednesday 23rd April	-	Friday 23rd May
PUBLIC HOLIDAY:	Monday 5th May and Friday 9th May		
FOUNDERS DAY:	Friday 16th May (finish at noon) *		
*Celebration of Founder’s Day adjusted from 15th May with kind permission of DLS Brothers			
HALF TERM HOLIDAY:	Saturday 24th May	-	Sunday 1st June
IN SCHOOL FROM:	Monday 2nd June	-	Friday 11th July (noon)
ACTIVITIES WEEK:	Monday 16th June	-	Friday 20th June
PROJECT TRIDENT:	Monday 16th June	-	Friday 27th June
TRANSITION DAYS:	Thursday 3rd July	-	Friday 4th July (TBC)

STAFF INSET DAYS: Tuesday 3rd September, Thursday 12th September, Friday 25th October 2024 and Tuesday 22nd April, Monday 14th July & Tuesday 15th July 2025.



WELCOME TO DE LA SALLE

Any queries, please contact
college.admin@dls-jersey.co.uk
marking emails for the attention
of the specific member of staff.

01534 754100
dls-jersey.co.uk
Wellington Road, St Saviour